



THE SCHOOL DISTRICT OF
PHILADELPHIA

Office of Federal Programs
3rd Floor, Portal D
440 North Broad Street
Philadelphia, PA 19130

September 3, 2019

Dear Parents / Guardians:

As a parent or guardian of a student attending a school that is receiving Federal Title I dollars, you have the right to know the professional qualifications of the teacher(s) and instructional paraprofessional(s) who instruct your child.

Federal law requires every Title I school district to comply and to provide you with the requested information in a timely manner. All schools have on file a listing of faculty members and their professional qualifications. At any time, you may ask:

- whether the teacher met state qualifications and certification requirements for the grade level and subject he/she is teaching,
- whether the teacher received an emergency or conditional certificate through which state qualifications were waived, and
- what undergraduate or graduate degrees the teacher holds, including graduate certificates and additional degrees, and major(s) or area(s) of concentration.

You may also ask whether your child receives help from a paraprofessional. If your child receives this assistance, we can provide information about the paraprofessional's qualifications.

The Every Student Succeeds Act (ESSA), which was signed into law in December 2015, includes additional right to know requests. At any time, you may request:

- Information on policies regarding student participation in assessments and procedures for opting out, and
- Information on required assessments that include:
 - subject matter tested,
 - purpose of the test,
 - source of the requirement (if applicable),
 - amount of time it takes students to complete the test, and
 - time and format of disseminating results.

All of the above information can be requested through your school principal.

Our staff is committed to helping your child develop the skills he/she needs to succeed in school and beyond. That commitment includes making sure that all of our teachers and paraprofessionals meet applicable Pennsylvania state requirements. We look forward to the upcoming school year, and together we will make a difference in your child's life.

Sincerely,

Ashley Glasgow-Crockett

Assistant Director, Office of Federal Programs



**Add B. Anderson School
School-Parent Compact**

*2019-2020 School Year
Revision Date {05//07/2019}*

Dear Parent/Guardian,

JOINTLY DEVELOPED

Add B. Anderson School and the parents participated together to develop this compact plan. This compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a Partnership that will help children achieve the State's high standards. Parents are encouraged to attend annual revision meeting in the Winter or Spring each year to review the compact and make suggestions based on student needs and school improvement goals. Parents are also encouraged to participate in the School Family Engagement survey that is also used as a tool to collect parent feedback regarding the current Title I programs, policies and family engagement.

To understand how working together can benefit your child, it is first important to understand the district's and school's goals for student academic achievement.

THE SCHOOL DISTRICT OF PHILADELPHIA ANCHOR GOALS:

1. 100% of students will graduate, ready for college and career.
2. 100% of 8-year-olds will read on grade level.
3. 100% of schools will have great principals and teachers.
4. SDP will have 100% of the funding we need for great schools, and zero deficit.

Add B. Anderson School's GOALS:

- 100% of Add B. Anderson School's 8-year year olds will read on grade level.
- At least 75% of Kindergarten students and 60% of 1st grade students and 45% of 2nd grade students will score at target by the Spring AIMS web assessment
- At least 75% of Kindergarten students and 75% of 1st grade students and 69% of 2nd grade students will make at least one year's worth of growth, as evidenced by their independent reading level from Q1 to Q4
- No more than 25% of 3rd grade students will score below basic on the 3rd Grade PSSA-ELA assessment.

To help your child meet the district and school goals, the school, you, and your child will work together:

SCHOOL/TEACHER RESPONSIBILITIES:

Add B. Anderson School will:

- In the fall of every school year, parents will be invited to a workshop on how to use Lexia at home, which is an online intervention, to support improving the students reading abilities.

- Parent teacher conferences will be held every quarter to review student's progress.
- Parents will also be invited to a workshop during the Spring for strategies/skills to help students with the PSSA test
- A parent workshop will also be held prior to the end of school to provide parents with a workbook for their child to help prevent the summer slide.

PARENT RESPONSIBILITIES:

We, as parents, will:

- Make sure that homework is completed.
- Make sure that my child attends school everyday.
- Monitor amount of television my child watches.
- Volunteer in my child's classroom.
- Participate, as appropriate, in decisions relating to my child's education.
- Promote positive use of my child's extracurricular time.
- Stay informed about my child's education and communicate with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.

STUDENT RESPONSIBILITIES:

- Do my homework every day and ask for help when I need it.
- Read at least 20 - 30 minutes every day outside of school time.
- Be on time for school everyday.
- Give to my parents or guardian all notices and information received by me from my school every day.

COMMUNICATION ABOUT STUDENT LEARNING:

Add B. Anderson School is committed to frequent two-way communication with families about children's learning. Some of the ways you can expect us to reach you are:

- Class DOJO
- Open House
- Parent Portal
- Text Messages
- Robo calls/phone calls
- Parent Teacher Conferences
- School Website

ACTIVITIES TO BUILD PARTNERSHIPS:

Add B. Anderson School offers ongoing events and programs to build partnerships with families.

- Open House
- Parent Teacher Conferences
- Curriculum Nights
- Parent Workshops
- Volunteering
- Kindergarten Open House
- Principal Chat and Chews

Add. B. Anderson School
Parent and Family Engagement Policy

School Year 2019-2020
Revision Date 05/07/2019

In support of strengthening student academic achievement, the **Add. B. Anderson School** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The **Add. B. Anderson School** agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school wide program plan under Section 1114(b) of every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the school wide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

**DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT
REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY
COMPONENTS**

Section A: JOINTLY DEVELOPED

Add. B. Anderson School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

Parents will be invited to provide input to the budget and School-Parent Compact and Parent and Family Engagement Policy during our Winter/Spring Title I meeting.

Parents will also be invited to attend Chat and Chews throughout the school year. During these meetings, the parents will have the opportunity to provide input into the School Improvement Plan and discuss issues involving plans for increasing parent's involvement within the school. Flyers will be sent home about the meetings.

Section B: ANNUAL TITLE I MEETING

Add. B. Anderson School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the school wide plan, and the school-parent compact.

During our Annual Open House held in September, parents will be informed about the requirements of Title I and the school's participation as well as the parents' rights to be involved, Rights to Know, state content standards and assessments, curriculum and how to work with educators to track student progress and support student learning.

Section C: COMMUNICATIONS

Add. B. Anderson School will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I

funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

Parents will receive monthly calendars and monthly letters, flyers, etc. in an understandable format. Parents will also receive the Parent and Family Engagement Policy in September/October and it will be available on the school's website. If parents have a question about any literature that is sent home, they can request to meet with the principal or her designee. The SDP Family and Community Engagement Office is available to translate verbal and written communications to parents into several world languages upon request.

Section D: SCHOOL-PARENT COMPACT

Add. B. Anderson School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

Parent Chat and Chews will provide an opportunity for parents to have input into the School Improvement Plan and will occur on a monthly basis to discuss issues involving plans for getting parents involved within the school. During the month of October, discussions will focus on their ideas/suggestions regarding the Parent and Family Engagement policy/Parent Compact. Flyers will be sent home about the meetings. The FAST program will also be instrumental in providing opportunities for parents to have input in the Policy. Parents will also have input during our Winter/Spring Title I meeting.

Section E: RESERVATION OF FUNDS

Add. B. Anderson School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

At the Winter Title I meeting, parents have an opportunity to review and give suggestions as to how they would like our parent involvement funds to be spent.

Add. B. Anderson School will use the Parent Title I funds for workshops and other parent events such as, PSSA Pasta Night, Lexia Night, Math Family Night, Summer Slide workshop. The funds will be used to order materials to support the workshops that are being held for parents.

Section F: COORDINATION OF SERVICES

Add. B. Anderson School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- **Continuing our partnership with Harlem Lacrosse, which provides in school tutoring/mentoring for girls and facilitates an afterschool club that teaches the girls how to play Lacrosse.**
- **Continuing our partnership with WEPAC, which provides library services for our students.**
- **Continuing our partnership with Council Rock School District, which provides school uniforms, and supplies for our students.**
- **Inclusion in Open House and all other whole school activities and projects. Add. B. Anderson School also has parent resources that are located inside the main office for parents to take home. We have an open door policy and welcome parents as volunteers for our lunchroom, classroom etc.**

Section G: BUILDING CAPACITY OF PARENTS

Add. B. Anderson School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

1. Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
 2. Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
 3. Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - a) The challenging State's academic standards
 - b) The State and local academic assessments including alternate assessments
 - c) The requirements of Title I, Part A
 - d) How to monitor their child's progress?
 - e) How to work with educators to improve the achievement of their child
- **The following workshops will be held to support parents with understanding as well as improving their child's academic success:**
 - **Lexia Night**
 - **PSSA Pasta Night**

- Math Family Night
- Summer Slide Workshop
- Parent Teacher Conferences
- High School Selection Process Workshops
- Back to School Night
- During the Annual Title I meeting information regarding State academic standards and assessments as well as the requirements of Title I are shared with parents. We will also share information on curriculum, parents Rights to Know and how to track student progress and work with educators as equal partners.

Section H: BUILDING CAPACITY OF SCHOOL STAFF

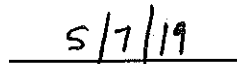
Add. B. Anderson School will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- As part of our grade group/PLC weekly meetings, we will discuss how we can continue to foster a parent as our partner's relationship. When teachers make suggestions, they will be executed by hosting a parent meeting so that we can share ideas.
- During Parent Teacher conferences, there will be an opportunity for discussion in reference to parents as equal partners.

Add. B. Anderson School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

There are parent resources that are located inside the main office for parents to take home. We also have a parent liaison that offers support to our parents on the day that he is scheduled for our school.


Principal


Date

